THE UNIVERSITY OF WESTERN AUSTRALIA

SCHOOL OF SOCIAL AND CULTURAL STUDIES
APPLICATION FOR TRAVEL FUNDS - STAFF

Staff may apply for up to $1,000 towards the cost of conference participation, professional development or to undertake research. Funding is released only upon approval of an application for funds according to School's existing guidelines.

SECTION 1 – PERSONAL DETAILS

Staff Number | | | | | | | | Date

Name Discipline

Contact number Email Address

Please complete sections 2, 4 & 5 if applying for conference funding OR sections 3, 4 & 5 if applying for research funding

SECTION 2 – CONFERENCE DETAILS

1. Conference Title

2. Location Conference start date | | | | | | | End | | | | | | |

3. Title of Paper

4. Please attach abstract and acceptance verification

SECTION 3 –RESEARCH DETAILS

1. Title of Research Project (attach details)

2. Travel Details (destination, dates)

3. Details of research Activities (library, archival research, field research)

SECTION 4 – DETAILS OF PRIOR FUNDING

Details of travel/research grants received from the School/Discipline/University and/or other sources of funding within the last 12 months. (Give dates and amounts received and list any research outcomes from the funded travel.)

SECTION 5 – AGREEMENT

I understand the guidelines that govern this application, and I understand that there is no automatic entitlement to this fund.

Staff signature Date | | | | | | |

Amount Requested

SECTION 6 – APPROVAL

Approved by the Head of School: ☐ Yes ☐ No AMOUNT: $

Comments:

Signature Date | | | | | | |